

A minimum deposit is required to secure your place in each course you register for. By holding a place in the course for you, we may be turning others away.

Deposits:

Basic or Therapy I:	\$250 each
Therapy II & III:	\$500
Combined Basic & Therapy I:	\$500
Combined Basic, Therapy I and Therapy II & III:	\$1000
Review / Advanced Course:	\$150

Transfer to another class organized by the Dr. Vodder School – International

If you decide to transfer your reservation an administrative fee of **\$100** per class registered will be deducted from your deposit to cover the costs of administering and processing your application.

If you subsequently decide to cancel from the class you have transferred to, your full deposit (listed above) will be forfeited. **Up to seven (7) days** before the first day of class, all course fees are refundable, less the full deposit amount. **Less than seven (7) days** before the first day of class, no course fees will be refunded.

Please advise us **in writing** as soon as possible if you decide to transfer, as it is difficult to fill your place at late notice. Please send your transfer notice by email to the Dr. Vodder School at info@vodderschool.com

Cancellation / Refund policy

If you cancel;

- **Up to thirty (30) days** before the first day of class, all course fees are refundable, less the administration fee of \$100 per course.
- **Between twenty-nine (29) days and seven (7) days** before the first day of class, all course fees are refundable, less the full deposit amount.
- **Less than seven (7) days** before the first day of class, no course fees will be refunded.

If you do not attend the course or cancel during class there will be no refund. If you fail to notify us of a cancellation or transfer, all fees paid will be non-refundable.

Books included in the course fee and sent in advance are non-returnable and their cost, including taxes and shipping costs will be deducted from the refund (\$160 will be deducted for the Practical Guide and \$100 will be deducted for the Lymphedema Diagnosis and Therapy).

Please advise us **in writing** as soon as possible if you decide to cancel, as it is difficult to fill your place at late notice. Please send your cancellation notice by email to the Dr. Vodder School at info@vodderschool.com

Please note: cancellation or transfer of a class may only be received in writing.

If the Dr. Vodder School cancels the course(s) due to unforeseen circumstances, all monies received will be refunded.

Dismissal

Any student may be dismissed from the course(s) for insufficient progress, non-payment of tuition, non-attendance, or unprofessional/unethical conduct. Reinstatement following dismissal is at the discretion of the instructor and/or the Dr. Vodder School International.

Cheating

Please note that cheating in written or practical exams or helping another student during exams will result in automatic failure of the course without repayment of fees.